

# SYRACUSE UNIVERSITY

## First-year student checklist (International)

**Admission Acceptance Form (AAF)**

This online form is accessible at [myslice.syr.edu](https://myslice.syr.edu). If you have not activated your NetID, you will need to do so to access your AAF. Go to [netid.syr.edu](https://netid.syr.edu), click “Activate Your NetID,” and follow the instructions.

**\$500 Advance Tuition payment**

This payment tells us that you plan to attend Syracuse. Please make this and the advance housing payment together, utilizing the payment options available in the Admission Acceptance Form. A record of your payments will be kept to show you have paid part of your first semester.

*If you cannot get funds for these payments because currency is restricted in your country, you must still send all the forms. Please send a letter explaining why your payment is delayed. If you are being sponsored by a scholarship agency or by government funds, you should also send a copy of your letter of sponsorship and instructions on how bills are to be paid.*

**\$450 Advance Housing payment**

This payment reserves a room for you and can be returned if you request a refund before June 1 (fall applicants) or January 1 (spring applicants). Please make this and the advance tuition payment together, utilizing the payment options available in the Admission Acceptance Form. A record of your payments will be kept to show you have paid part of your first semester.

Once your payment is processed, you will receive an email from the SU Housing Office to your [syr.edu](mailto:syr.edu) email account confirming your access to the online Housing and Meal Plan application.

*If you cannot get funds for these payments because currency is restricted in your country, you must still send all the forms. Please send a letter explaining why your payment is delayed. If you are being sponsored by a scholarship agency or by government funds, you should also send a copy of your letter of how bills are to be paid.*

**Monthly Payment Option Application, if desired.**

If you wish to use the monthly payment plan, complete the application and return to the Bursar via mail, fax, or email.

Mail:  
Bursar Operations  
102 Archbold North  
Syracuse University  
Syracuse, NY 13244-1140

Fax: 315.443.3630  
Email: [bursar@syr.edu](mailto:bursar@syr.edu)

**Official proof of secondary school completion**

This could be a final secondary school transcript or a Leaving Certificate. The document must be sent directly by your school to:

Syracuse University  
Undergraduate Admissions Processing Center  
716 East Washington Street, Suite 200  
Syracuse, NY 13210

**Health Form**

Log into the patient portal at [suhportal.syr.edu](https://suhportal.syr.edu), submit your health history and upload your immunization/physical form by December 15, 2017.

**Health Insurance**

If you have U.S.-based and ACA-compliant health insurance, complete the waiver on MySlice. Otherwise, you will be automatically enrolled in the University-sponsored health insurance plan. Visit [healthinsurance.syr.edu](https://healthinsurance.syr.edu) for more information.

**Sponsorship letters, if required**

Once you've submitted your Admission Acceptance Form, the advance payments, and any sponsorship letters, please visit [international.syr.edu](https://international.syr.edu) for more information on preparing for your arrival and SEVIS record-transferring procedures.